

Reading

Part 1: 1 E, 2 G, 3 A, 4 C, 5 F, 6 B, 7 D

Part 2: 1 G, 2 A, 3 D, 4 F, 5 B

Part 3: 1 B, 2 D, 3 C, 4 C, 5 A, 6 A

Part 4: 1 C, 2 C, 3 B, 4 D, 5 A, 6 A, 7 A, 8 B, 9 B, 10 C, 11 B, 12 A, 13 B, 14 D, 15 B

Part 5: 1 THE, 2 CORRECT, 3 SOME, 4 SO, 5 FOR, 6 IT, 7 SO, 8 NOT, 9 CORRECT, 10 ANY, 11 OUT, 12 SINCE

Total marks available = 45.

Writing

Part 1 (10 marks available): When marking, try to answer the following questions:
Has the task been completed in full? Is the email clearly laid out? Is the information presented in a clear and concise way? Would the boss understand the situation? Is the email of an appropriate length? Is the use of language appropriate? How accurate is the language? Could any errors impede communication?

Part 2 (20 marks available): When marking, try to answer the following questions:
Has the task been completed in full? Is the letter clearly laid out, using the correct format? Is the content effectively organized with use of paragraphing? Have the notes been expanded into full sentences? Is the register appropriate? How accurate is the language? Could any errors impede communication? Has the student shown an ability to form complex sentences? Has the student used appropriate grammatical structures? Would the reader know what is expected of them?

Listening

Part 1: 1 Sales, 2 02/584, 3 by Friday, 4 sign it, 5 Training Direct, 6 hard drive, 7 look into, 8 by lunchtime, 9 AS Consulting, 10 560H, 11 (was) wrong, 12 details

Part 2: 1 C, 2 A, 3 E, 4 C, 5 E, 6 A, 7 D, 8 B, 9 D, 10 A

Part 3: 1 C, 2 B, 3 A, 4 C, 5 B, 6 A, 7 B, 8 B

Total marks available = 30.

Speaking

Based on the entire speaking section, try to answer the following questions in relation to each student:

Does the student use an acceptable range of vocabulary and structures for this level? How accurate is their use of language? Do any errors impede communication? Are the student's contributions relevant and complete? Are there any pronunciation issues and if so, do they impede communication? Is the student able to interact effectively – taking turns, initiating conversation, and responding appropriately?

Worth 25% of the total marks.